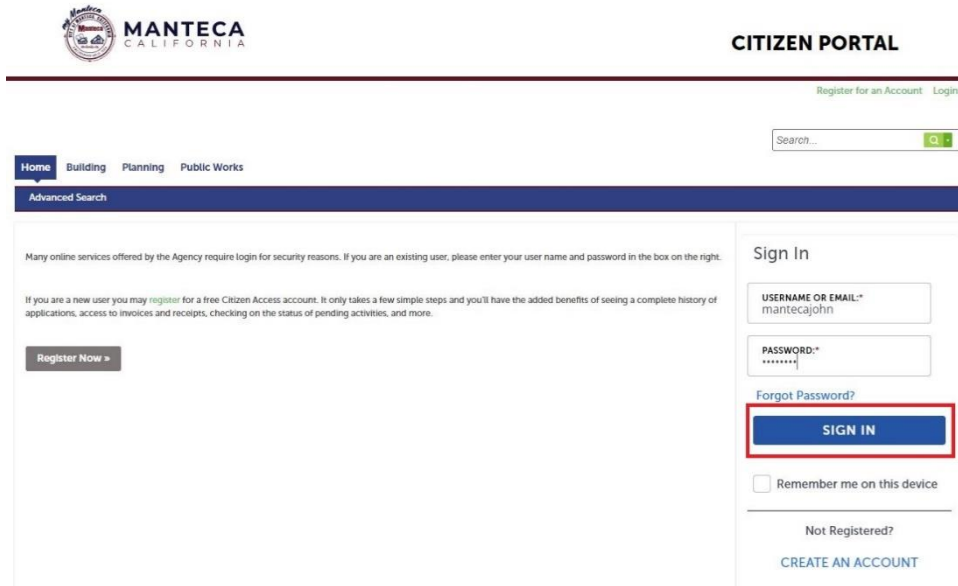


How to Complete Revisions

1. Visit the City of Manteca’s Citizen Portal - <https://aca-prod.accela.com/MANTECA> and log into your account.



2. Click on the “Record Number” for your permit that needs revisions to address corrections requested by a city plan reviewer. You can see which one is waiting on a correction or revision by the status “Pending Applicant.”

Home **Building** Planning Public Works

Create an Application Search Applications Schedule an Inspection

Records

Showing 1-9 of 9 | [Download results](#) | [Add to collection](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Description	Status	Action
<input type="checkbox"/>	10/24/2024	B24-0509	Revision/Addendum Request	new panel	Revisions Received	
<input type="checkbox"/>	10/24/2024	B24-0507	Revision/Addendum Request	Add 1 Panel to existing permit	Revisions Received	
<input type="checkbox"/>	10/24/2024	24TMP-001004	Revision/Addendum Request			Resume Application
<input type="checkbox"/>	10/23/2024	24TMP-000983	Revision/Addendum Request	Added 1 Panel to Permit		Resume Application
<input type="checkbox"/>	10/22/2024	B24-0484	Residential New Construction or Remodel or ADU		Issued	
<input type="checkbox"/>	10/21/2024	B24-0479	Residential New Construction or Remodel or ADU	Single Family Dwelling, Machado Ranch, Lot 112, Production, Plan 4F, Elevation 1, 2.2 kw solar, no options	Pending Applicant	
<input type="checkbox"/>	10/15/2024	24TMP-000881	Revision/Addendum Request			Resume Application
<input type="checkbox"/>	10/15/2024	24TMP-000878	Revision/Addendum Request			Resume Application
<input type="checkbox"/>	10/10/2024	B24-0393	Residential New Construction or Remodel or ADU		Fees Due	Pay Fees Due

3. On the next screen click on the heading “Digital Projects” to begin your revisions.

Home **Building** Planning Public Works

Create an Application Search Applications Schedule an Inspection

Record B24-0479: Residential New Construction or Remodel or ADU Record Status: Pending Applicant Add to collection

Record Info Payments **Digital Projects**

Work Location

1215 W CENTER ST *

Record Details

Applicant: Licensed Professional:

4. Click on “Comments” and you will be able to view the comments/corrections that have been requested by the review team and which member requested the correction/revisions, where they requested them in the plan set, etc. It will also show if a correction is required or if it’s just a note that has been added to the plans.

Digital Projects

Submission Package Files **Comments** Approved Plans / Documents Help

Status Pending Applicant Please check the Review Comments and add a response for each comment

Views

Search

Response status: All Comments

- Plan Sets / Documents (2) 3
- _PermitInspectionCard_V3_20240925_160602.pdf 2
- General Comment 1
- Departments (1) 3
- Sheet Reference (1) 2

Comments

Sort: Department

- Admin: This needs to show additional path of travel for egress per CBC 1013.1. Response needed
- Admin: Amend plans to remove and replace the term Handicap/handicapped” to Disabled or Accessible. The term... Response needed

Responses _PermitInspectionCard_V3_20240925_160602.pdf

BUILDING PERMIT
APPROVED PLAN AND PERMIT MUST BE AVAILABLE AT JOB SITE
This permit expires 365 days from date of issuance or 180 days from last approved inspection

Project Address: 3125 BALLENA ST	Issued Date: 9/25/2024	Permit Number: B24-0342
Subdivision:	Lot:	Parcel Number: 26807028
Applicant Information: Name: STEPHANIE GARZA Address: 1001 W CENTER ST City, State, Zip: MANTECA, CA 95337 Phone:	Contractor Information: Name: PREMIER POOLS SACRAMENTO LLC License #: UNITED STATES Address: 11250 PYRITES WAY City, State, Zip: RANCHO CORDOVA, CA 95670 Phone:	Property Owner Information: Name: ARANDA MARCOS & BOWERSMITH KELSEA Address: 3125 BALLENA ST City, State, Zip: MANTECA, CA 95337 Phone:

This needs to show additional path of travel for egress per CBC 1013.1.

- 5. Each comment from the review team will need to have a response provided. Check the appropriate box or boxes under the comments heading and then provide a complete response addressing the comment and how it has been corrected or addressed in the revised plan set. Once complete, select “Respond.”

Digital Projects

Submission Package Files **Comments** Approved Plans / Documents Help

Status Pending Applicant Please check the Review Comments and add a response for each comment

Views

Search

Response status All Comments

Plan Sets / Documents (2) 3

_PermitInspectionCard_V3_20240925_160602.pdf 2

General Comment 1

Departments (1) 3

Sheet Reference (1) 2

Comments

Sort Department

Admin 00001
This needs to show additional path of travel for egress per CBC 1013.1
Response needed 1

Admin 00001
Amend plans to remove and replace the term Handicap/handicapped" to Disabled or Accessible. The term... Show more
Response needed 1

Responses _PermitInspectionCard_V3_20240925_160602.pdf

2 comments selected

Enter Response
These comments have been addressed in the revised plans. RESPOND

- 6. Once all comments have been addressed you can scroll to the bottom of the screen and click “Submit Responses.”

Plan Sets / Documents (2) 5

_PermitInspectionCard_V3_20240925_160602.pdf 3

General Comment 2

Departments (1) 5

Admin 5

Sheet Reference (1) 3

1 3

The seat height of a water closet above the finish floor shall be 17 inches minimum and 19 inches...
Responded (Pending Submittal)

Admin 00002
Grab bars shall be installed in a horizontal position, 33 inches minimum and 36 inches maximum... Show more
Responded

Brad Wungluck: 10-24-2024 11:31:17
This has been addressed and revised.

Enter Response RESPOND

DOWNLOAD REPORT **SUBMIT RESPONSES**

Responded to 5 of 5

7. A new screen will load confirming that you've responded to all comments. Click the button "Upload Corrections" which will allow you to upload revised plans that address the correction comments previously received.

Thank you for providing responses to all the comments,
the next step is to upload new submission files that contain your corrections

UPLOAD CORRECTIONS

8. The next screen will require you to upload the specific document that had correction comments from the plan review staff. Please drag the updated and corrected document into the file upload box and the upload will begin.

Home **Building** Planning Public Works

Create an Application Search Applications Schedule an Inspection

Record B24-0479: Residential New Construction or Remodel or ADU Add to collection
Record Status: Pending Applicant

Record Info Payments Digital Projects

Digital Projects

Submission Package Files Comments Approved Plans / Documents Help

Status: Responses Received

Upload files. The following Document Types must be uploaded for this application: **Plans**

Submission Package Description*
Submission Package 3

Drag files here to upload or click to select files
Cannot exceed 350Mb. Allowed file extensions: XLS,XLSX,DOC,DOCX,DWG,,JPG,,JPEG,PDF,PDFA,PNG

- The screen will show the uploaded document along with the previous submission document to confirm that you're uploading the correct document. Scroll to the bottom of the page, ensure all comments are addressed by this new document, and click "Submit Package for Review." (**Action required: Before pressing submit, you must link the revised document(s). Look at the last column "Previous Submission Document". If not linked, it is reviewed like a first submittal.**)

Package is ready to submit, or upload additional files

Submission Package Description
Submission Package 3

Drag files here to upload or click to select files
Cannot exceed 350Mb. Allowed file extensions: XLS,XLSX,DOC,DOCX,DWG,IFG,IFG0,PDF,PDFX,PNG

File Name	Description	Doc Type	Uploaded By	Uploaded Date	Status	Thumbnail	Previous Submission Document
Capture22a.jpg	Enter file de...	Plans	Brad Wungluck	10-24-2024 11:32:...	Ready to Submit		_PermitInspection Card_V3_20240925_160602.pdf

1 of 1 files are ready for submittal

Files should be uploaded, to resolve the required corrections listed below

Case Markup Id	Comments	Department	Sheet Reference	Doc Name
00003	Provide an enlarged floor plan of the proposed shower showing all the size and clearances, grab bars,...	Admin	1	_PermitInspectionCard_V3_20240925_160602.pdf
-	This needs to show additional path of travel for egress per CBC 1013.1.	Admin	1	_PermitInspectionCard_V3_20240925_160602.pdf
00001	Amend plans to remove and replace the term 'Handicap/handicapped' to 'Disabled or Accessible'. The term...	Admin	1	_PermitInspectionCard_V3_20240925_160602.pdf

SUBMIT PACKAGE FOR REVIEW EXPORT LIST

- Click "Yes" to confirm the package for review.

Confirmation

Submit the Submission Package for Review?

CANCEL YES

are ready for submittal

s should be uploaded, to resolve the required corrections listed below

Case Markup Id	Comments	Department	Sheet Reference	Doc Name
00003	Provide an enlarged floor plan of the proposed shower showing all the size and clearances, grab bars,...	Admin	1	_PermitInspectionCard_V3_20240925_160602.pdf
-	This needs to show additional path of travel for egress per CBC 1013.1.	Admin	1	_PermitInspectionCard_V3_20240925_160602.pdf
00001	Amend plans to remove and replace the term 'Handicap/handicapped' to 'Disabled or Accessible'. The term...	Admin	1	_PermitInspectionCard_V3_20240925_160602.pdf

11. A screen will load that shows the submittal package upload progress, wait for it to complete the processing.

Package '00003 - Submission Package 3'
Submission in progress: 0 of 1 files submitted



12. A confirmation screen will be populated confirming that the submittal package has been submitted for review.

Thank you, your Submittal Package '00003 - Submission Package 3'
has been submitted for review